



EPM Administrator

Number of positions: 1

Customer: Intelligence Community Customer

Location: Bolling AFB, Washington DC

Travel: None

Clearance: TS/SCI

Position Description

Position responsibilities include but are not limited to the following responsibilities for MS Sharepoint administration

- Build and test changes to the SharePoint and Project Server technical architecture
- Respond to production support Service Requests
- Perform routine maintenance and support activities
- Participate in transition of the application or technical architecture to the testers to ensure a clear and complete understanding of the product and its expected performance
- Fix any software problems that are discovered in testing.
- Participate in implementation of application work requests and releases into Production
- Provide new users with access via Active Directory
- Manage and maintain the EPM Infrastructure during server outages
- Apply OS security patches as necessary
- Attend customer functional meetings

Required Skills

- 1+ years experience with Microsoft SharePoint and Enterprise Project Server.
- Windows Desktop Administration
- MS Active directory
- Windows 2000/2003 Server Enterprise Edition
- Microsoft IIS web server
- Microsoft Clustering
- Possess good written and oral communication skills

Minimum Education

Position requires 7 years of experience, or a Bachelor's Degree and 3 years of experience, or a Master's degree with at least one year of experience.