

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Federated Information Technologies, Inc. ("Federated IT") is a Service-Disabled Veteran-Owned, 100% Native American Owned, HUB Zone and 8(a) Certified Small Disadvantaged Business dedicated to providing Information Technology and Information Assurance consulting services, as well as Analytic and Operations support, to the Intelligence Community, Department of Defense, and Civil government.

Founded in 2002 and headquartered in Washington DC, Federated IT has dedicated its energies to providing a wide range of mission support services to the highest levels within the national security sector of the federal government. Our understanding that operational challenges and security threats are constant and ever changing has resulted in our ability to provide client-centric solutions that are tailored to the precise requirements of each engagement.

Federated service offerings focus on three core areas: Information Technology, Information Assurance and Operations and Analytic professional services. Service rates included in this price list are for Government-site only. Orders for Contractor-site are outside the scope of the contract.

We provide services under the following SIN:

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Federated Information Technologies Inc.
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Contract Number: **GS-35F-0563T**
Period Covered by Contract: **7/26/2006 through 7/25/2012**

General Services Administration
Federal Supply Service

Pricelist current through Modification # _____, dated _____.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

**Federated Information Technologies Inc.
1200 G St., NW Suite 800
Washington, DC 20005-8705**

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards **will** be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

202-434-8959

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 83-167-8193

Block 30: Type of Contractor - A

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 16-1615436

4a. CAGE Code: 3AX12

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>*</u> Days

***Delivery shall be in accordance with the requirements of awarded orders. Expedited or overnight delivery is not offered.**

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment - **None**
- b. Quantity - **None**
- c. Dollar Volume – **1% additional discount for orders from \$350,000 to \$1,000,000; 1.5% additional discount for orders from \$1,000,001 to \$3,000,000; 2% additional discount for orders for \$3,000,001 and above.**
- d. Government Educational Institutions - **Government Educational Institutions are offered the same discounts as all other Government customers.**
- e. Other – **Government agencies will receive a standard 13.35% discount off of Federated IT's commercial list price.**

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: N/A

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Number (SIN) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information

concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

N/A

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.FederatedIT.com>

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

<p>TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER) 132-51</p>

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is

performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

LABOR CATEGORY DESCRIPTIONS

Please note that for each labor category, a general description of primary and additional responsibilities is provided. However, each labor category is offered at five different levels, which are distinguished by the required amount of combined experience and education. A table showing the possible combinations of education and relevant experience allowed at each level is provided at the end of the labor category descriptions.

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Help Desk Customer Service Representative*

Primary Responsibilities: Answer staff questions in person and via phone on all company supported applications. Troubleshoot computer problems. Determine source of computer problems (hardware, software, user access, etc.). Advise staff on appropriate action. Serve as liaison between staff and the technology department to resolve issues.

Additional Responsibilities: Additional duties can include but are not limited to performing hardware and software installations as well as providing on-the-job training to new department staff members. Provide computer orientation to new company staff. Work one-on-one with staff on application projects. Provide recommendations on company application purchases. Document resolutions for future reference and other duties as assigned.

Required Education/Experience:

Level 1: 1-3 Years
Level 2: 4-6 Years
Level 3: 7-9 Years
Level 4: 10-11 Years
Level 5: 12+ Years

**This labor category may only be ordered in conjunction with other labor categories.*

Field Service Technician*

Primary Responsibilities: The Field Service Engineer's role is to provide a single point of contact for end-users to receive support and maintenance within the organization's desktop computing environment.

Additional Responsibilities: Additional duties can include but are not limited to installing, diagnosing, repairing, maintaining, and upgrading all PC hardware and equipment to ensure optimal workstation performance. The person will also troubleshoot problem areas (in person, by telephone, or via e-mail) in a timely and accurate fashion, and provide end-user assistance where required. Responsible for assembly, testing, troubleshooting and repair of both standard and special equipment. Develop written and verbal estimates for repair evaluations. Perform equipment calibrations when required.

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years

Level 4: 10-11 Years

Level 5: 12+ Years

**This labor category may only be ordered in conjunction with other labor categories.*

Technical Support Specialist

Primary Responsibilities: Sustains network infrastructure, cryptographic equipment, and deployable switching systems in a fixed and deployed environment. Sustains and operates systems through effective troubleshooting, repair, diagnostics and system performance analysis. Has advanced knowledge of the fundamentals of computer and network; protocols; cryptographic techniques and equipment configuration; and communication and switching systems principles of operations and technologies. Also, knowledge of basic troubleshooting procedures, operation and use of test equipment; computer programming techniques; use of technical data, wiring diagrams, and schematic drawings

Additional Responsibilities: Plans, organizes and directs sustainment activities. Establishes work standards, methods and controls for preventative, scheduled, and unscheduled maintenance actions. Determines extent and economy of repair of malfunctioning equipment. Ensures compliance with technical data, instructions, and work standards. Interprets malfunctions and prescribes corrective action. Serves on, or directs inspection teams organized to evaluate base or command sustainment programs. Reviews technical instructions, plans, and installation drawings to install systems. Ensures conformance to standard installation practices. Plans and schedules communications and related equipment installations. Resolves installation and maintenance discrepancies using applicable directives, diagrams and installation systems records. Inventories project and work order materials. Initiates and conducts system verification tests to assess the capability and effectiveness of networks and communications systems. Maintains, inspects and tests assigned systems. Coordinates with commercial service providers and depots to conduct tests of system components and assemblies to isolate faults. Removes, repairs, replaces and restores systems or subsystems. Performs organizational-level sustainment on assigned systems. Establishes priorities and schedules repair actions. Isolates malfunctions using troubleshooting techniques, diagnostic software, technical data, block diagrams, voltage and waveform measurements, and other tests requiring specialized test equipment. Repairs computer network systems and associated peripheral equipment. Test components using bench mockups and related test equipment

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years
Level 4: 10-11 Years
Level 5: 12+ Years

Local Area Network (LAN) Systems Administrator

Primary Responsibilities: Install, setup, and monitor local area network (LAN). Perform a variety of maintenance, evaluation, installation, and training tasks to ensure LAN performance meets company and user requirements. Administer network workstations, utilizing one or more TCP/IP or non-TCP/IP networking protocols and/or one or more operating systems.

Additional Responsibilities: Additional duties can include but are not limited to: evaluate and/or recommend purchases of computers, network hardware, peripheral equipment, and software; investigate user problems, identify their source, determine possible solutions, test and implement solutions; install, configure, and maintain personal computers, Microsoft Operating Systems or Novell networks or UNIX servers and workstations, file servers, Ethernet networks, network cabling, and other related equipment, devices, and systems; adds or upgrades and configures modems, disk drives, data acquisition boards, CD ROM units, printers, and related equipment; perform and/or oversee software and application development, installation, and upgrades; maintain site licenses for department/organization; plan and implement network security, including building firewalls, applying cryptography to network applications, managing host security, file permissions, backup and disaster recovery plans, file system integrity, and adding and deleting users.

Required Education/Experience:

Level 1: 1-3 Years
Level 2: 4-6 Years
Level 3: 7-9 Years
Level 4: 10-11 Years
Level 5: 12+ Years

Network Engineer

Primary Responsibilities: The Network Engineer's role is to ensure the stability and integrity of in-house voice, data, and video and wireless network services. This is achieved by planning, designing, and developing local area networks (LANs) and wide area networks (WANs) across the organization.

Additional Responsibilities: In addition, the Network Engineer will participate with the installation, monitoring, maintenance, support, and optimization of all network hardware, software, and communication links. This individual will also analyze and resolve network hardware and software problems in a timely and accurate fashion, and provide end user training where required. Duties may also include troubleshoot networks, systems, and applications to identify and correct malfunctions and other operational difficulties; develop and conduct various training and instruction for system users on operating systems, relational databases, and other applications; assist users in maximizing use of networks and computing systems; identify utilization patterns and their effect on operation/system availability and performance expectations; anticipate communication and networking problems and implement preventive measures; establish and perform maintenance programs following company and vendor standards; ensure timely user notification of maintenance requirements and effects on system availability; investigate, recommend and install enhancements and operating procedures that optimize network availability; maintain confidentiality with regard to the information being processed, stored or accessed by the network; and document network problems and resolutions for future reference.

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years

Level 4: 10-11 Years

Level 5: 12+ Years

Communications Technician

Primary Responsibilities: Supervises and performs Communications-Computer Systems (C-CS) operations and executes associated information systems support programs. May be expected to perform network management, control, and administration on local, metropolitan, and wide area networks, and Command, Control, Communications, Computer and Intelligence systems, Defense Message Systems (DMS), command and control, and functional area systems.

Additional Responsibilities: Additional duties can include but are not limited to: Administers Communications Security (COMSEC) and Information Assurance (IA) programs. Provides information systems life-cycle management; performs daily network management, control, and administration of information flow in Network Management, Intrusion Prevention (IP), and Network Administration (NA); oversees network configuration, faults, performances, and security management through enterprise management functions; reviews and plans networks, controls distribution of Internet Protocol (IP) address space, and enforces Internet use policy. Develops local restoral and contingency operations plans; processes and reviews C4 systems requirement documentation, telecommunications service requests, status of acquisition messages, and telecommunications service orders. Performs strategic and budget planning for networks; categorizes, isolates, and resolves network problems. Performs fault isolation by validating, isolating, and correcting faults, and verifying service restoral with customers. Processes, documents, and coordinates resolution of trouble calls from Workgroup Managers and Functional System Administrators. Processes scheduled and authorized network outages. Implements service restoral plans, coordinates corrective actions, and submits outage reports in response to unscheduled outages. Can also be expected to conduct daily traffic analysis, identifies and characterizes incidents, generates incident reports, and investigates suspicious network activity. Installs, monitors, and directs proactive and reactive computer network defense measures to ensure the availability, integrity, and reliability of base networked and stand-alone information resources. Provides core network services configuring, installing, and managing data services at the network hardware and software operating systems level. Controls and manages network IP address space, Domain Name System, Network Directory, and messaging services. Manages remote dial-in communications capabilities and remote distributed print services. Implements software patches, security fixes, and tests and validates modified system configurations.

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years

Level 4: 10-11 Years

Level 5: 12+ Years

Web Designer

Primary Responsibilities: The Web Designer's role is to coordinate the planning, maintenance, and accessibility of Web site content in a way that ensures the consistency of the Web site's look and feel.

Additional Responsibilities: This individual is also responsible for creating some original Web site content. Understanding of a variety of Web development languages is required. Designs and builds Web pages using a variety of graphics software applications, techniques, and tools; designs and develops user interface features, site animation, and special-effects elements; designs the Website to support the customer's strategies and goals relative to external communications; contributes to the Web design group's efforts to specify, improve, and implement the look, feel, and function of online projects; interfaces directly with customers, users, graphic artists, and Web software developers.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

Web Content Developer/Manager

Primary Responsibilities: The Web Content Developer/Manager's role is to build the operations end of the organization's Web sites and keep them running smoothly.

Additional Responsibilities: This includes designing, building, and implementing new Web pages and sites; integrating sites with back end applications; migrating legacy applications to the Web; and performing day-to-day administration of the organization's Web portfolio. Provides application development and technical support for internal and external Webs; develops Web pages and applications for customers; collaborates with graphic artists to develop Web page graphics that support interactive, marketing focused content; provides technical consultation in new systems development, new package evaluations and enhancements of existing systems; prepares functional specifications from which programs will be written, then designs, codes, tests, debugs and documents programs; participates in the technical design, development, testing, implementation and maintenance of Web site enhancements; plans, schedules and conducts systems tests, monitors test results, and takes appropriate corrective action; may prepare technical user guides. Use of a variety of Web development languages is required.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

Web Architect

Primary Responsibilities: The Web Architect's role is to construct and implement the technical design for the organization's presence on the Internet. This includes the selection of Web applications' hardware and software platforms, developing site navigation, and designing an application framework.

Additional Responsibilities: The Web Architect is also responsible for ascertaining system volume and analyzing traffic patterns. This individual is sometimes responsible for creating original Web site content. Exceptional knowledge of various Web development languages is required.

Required Education/Experience:

Level 1: 1-3 Years
Level 2: 4-6 Years
Level 3: 7-9 Years
Level 4: 10-11 Years
Level 5: 12+ Years

Systems Engineer

Primary Responsibilities: The Systems Engineer's role is to ensure the stability, integrity, and efficient operation of the in-house information systems that support core organizational functions.

Additional Responsibilities: This is achieved by monitoring, maintaining, supporting, and optimizing all networked software and associated operating systems. The Systems Engineer will apply proven communication, analytical, and problem-solving skills to help identify, communicate, and resolve issues in order to maximize the benefit of IT systems investments.

Required Education/Experience:

Level 1: 1-3 Years
Level 2: 4-6 Years
Level 3: 7-9 Years
Level 4: 10-11 Years
Level 5: 12+ Years

Network Architect

Primary Responsibilities: The Network Architect's role is to strategically develop, implement and maintain the high-level design plan for the overall logical and technical IT architecture. This individual will provide technical leadership and consulting across the organization, from strategic decision making down to the project planning level.

Additional Responsibilities: Additional duties can include but are not limited to ensuring the information systems and networked software architectures adequately support core organizational functions, and assure their high availability. The Network Architect will gain organizational commitment for all high-level infrastructure plans, and initiate and participate in projects to evaluate technologies and methods for implementing these plans.

Required Education/Experience:

Level 1: 1-3 Years
Level 2: 4-6 Years
Level 3: 7-9 Years
Level 4: 10-11 Years
Level 5: 12+ Years

Software Engineer

Primary Responsibilities: The Software Developer's role is to design, execute, assess, and troubleshoot software programs and applications. This includes configuring, coding, developing, and documenting software specifications throughout the project life cycle.

Additional Responsibilities: The Software Developer will also oversee system startups in a timely and accurate fashion, and provide support to other departments where required.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

Programmer

Primary Responsibilities: Perform a variety of programming assignments requiring knowledge of established programming procedures and data processing requirements. Maintain and modify programs.

Additional Responsibilities: Additional duties can include but are not limited to: code, test and troubleshoot programs utilizing the appropriate hardware, database, and programming technology; refine data and format final product. Maintain and modify programs; make approved changes by amending flow charts, develop detailed programming logic, and coding changes; test and develop programming modifications; write new program code using prescribed specifications; evaluate simple interrelationships between programs such as whether a contemplated change in one part of a program would cause unwanted results in a related part; analyze performance of programs and take action to correct deficiencies based on consultation with users and approval of supervisor; confer with users to gain understanding of needed changes or modifications of existing programs; resolve questions of program intent, data input, output requirements, and inclusion of internal checks and controls; write and maintain programming documentation; analyze Microsoft or UNIX client/server and micro-computer based software solutions compatibility with company requirements; maintain confidentiality with regard to the information being processed, stored or accessed; document programming problems and resolutions for future reference; assist personnel of other departments as a computer resource; and perform other duties assigned.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

Application Engineer

Primary Responsibilities: To coordinate the planning, design, and installation of systems and equipment in an enterprise environment, using knowledge of engineering and programming as well as sophisticated instruments and computers. Analyzes functional business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

Additional Responsibilities: Aids in the design and development of systems and applications, and redesign of existing systems to fulfill the needs of customers. Familiar with standard concepts, practices, and procedures within the specific field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. Typically reports to a supervisor or manager. Develops specifications for equipment as well as performance requirements; prepares cost analysis for integrating systems and equipment into the enterprise; writes operating instructions or programs, or uses existing computer programs, applying

knowledge of programming to adapt the chosen equipment to the specific job application; oversees installation to see that systems and equipment are installed and functioning according to specifications; tests to make sure that systems and equipment have the capability to carry out desired functions; coordinates with management to ensure that proper training is provided to customers to implement operating procedures, security protocols.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

Database Administrator

Primary Responsibilities: The Database Administrator's role is to design, install, monitor, maintain, and performance tune production databases while ensuring high levels of data availability. This individual is also responsible for developing, implementing, and overseeing database policies and procedures to ensure the integrity and availability of databases and their accompanying software.

Additional Responsibilities: Additional duties may include but are not limited to responsibility for defining standards and models for database architectures. The Database Administrator may in addition evaluate and select all technology components, such as software, hardware, and networking capabilities, for database management systems and applications.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

Storage Area Network Engineer

Primary Responsibilities: The Storage Engineer's role is to plan, design, and analyze the organization's storage infrastructure, while ensuring high levels of data quality and availability. The Storage Engineer is also responsible for capacity planning, backup and restore process design, performance analysis, and developing data disaster recovery plans.

Additional Responsibilities: Additional duties can include but are not limited to developing, implementing, and overseeing policies and procedures to ensure consistent storage provisioning and uptime. The Storage Engineer's role will also be to plan, design, sustain, and performance-tune storage environments across the organization, while ensuring confidentiality, integrity and availability of information. This individual is also responsible for developing, implementing, and overseeing policies and procedures to ensure storage provisioning and maintenance that is consistent with company goals and objectives.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years

Level 5: 12+ Years

Information Assurance Analyst

Primary Responsibilities: The Information Assurance Analyst's role is to identify and resolve potential security breaches and vulnerability issues in a timely and accurate fashion. This person will also ensure the secure operation of the organization's computer systems, servers, and network connections.

Additional Responsibilities: Additional duties may include but are not limited to participation in the planning and implementation of enterprise IT system, business operation, and facility defenses against security breaches and vulnerability issues. This individual is also responsible for auditing existing systems, while directing the administration of security policies, activities, and standards. The Information Assurance Analyst will conduct both network and user activity audits where required; determine security needs, develop and implement solutions, and create and enforce security policies. This may also include checking server and firewall logs, scrutinizing network traffic, establishing and updating virus scans, and troubleshooting.

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years

Level 4: 10-11 Years

Level 5: 12+ Years

Business Systems Analyst

Primary Responsibilities: The Business Systems Analyst's role is to devise and design business process requirements for all IT-related business, financial, and operations systems critical to core organizational functions. This includes researching and analyzing data in support of business functions, process knowledge, and systems requirements.

Additional Responsibilities: Additional duties can include but are not limited to gathering and analyzing data in support of business cases, proposed projects, and systems requirements. The Business Systems Analyst is also responsible for proactively generating and compiling reports based on his or her findings, complete with recommended improvements to – or new requirements for – business processes and operational procedures. This individual will apply proven communication, analytical, and problem-solving skills to help maximize the benefit of IT system investments and to assist in implementing new computer systems.

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years

Level 4: 10-11 Years

Level 5: 12+ Years

Program Manager*

Primary Responsibilities: The Program Manager assumes responsibility for day-to-day operational management of all activities and functions in a designated program area within a line or staff department, including developing, implementing and evaluating program policies,

procedures and standards; determining program service levels and enhancements; developing and monitoring program budgets; providing technical advice and/or supervision to staff, other departments, the public and other agencies, and performs related work as required.

Additional Responsibilities: Additional duties can include but are not limited to developing and directing the implementation of goals, objectives, policies, procedures and work standards where applicable for the assigned program; interprets and complies with all applicable federal and state regulations; monitors and directs or performs day-to-day operations of the assigned program to ensure that policies and procedures are being followed, that goals and objectives are met, and that services and projects are being accomplished efficiently and effectively; takes corrective action as necessary and, where subordinates are present, may relieve them of the most difficult, sensitive or controversial projects within the program; develops and monitors the program's budget; oversees financial well-being of the program by analyzing cost effectiveness and exercising cost controls; prepares, submits and justifies budget enhancement requests to the organizational director; plans, organizes, administers, reviews and evaluates the work of subordinate professional, technical, support and operational staff where present, through subordinate supervisors and lead workers; provides for the selection, training, professional development and work evaluation of subordinate staff and makes recommendations on hiring, termination, promotion and discipline as required; monitors and stays abreast of technological, legal and operational changes that affect the activities and work processes of the program; makes recommendations for and develops and carries out improvements to the program to meet changing mission parameters and requirements; prioritizes and allocates available program resources; reviews and evaluates program and service delivery, makes recommendation for and executes changes in operations to ensure maximum effective service provision; assists in developing new program function elements, including researching, compiling and analyzing supporting data; performs complex administrative duties requiring oversight, attention to detail and analysis; performs strategic planning and financial analysis, including assisting in preparation of specialized program and project budgets to include staffing and operational needs; negotiates, develops, monitors and administers a variety of contracts and agreements; and develops systems and maintains records that provide for the proper evaluation, control and documentation of assigned activities; prepares a variety of written correspondence, reports, procedures, directives and other materials.

Required Education/Experience:

Level 1: 1-3 Years

Level 2: 4-6 Years

Level 3: 7-9 Years

Level 4: 10-11 Years

Level 5: 12+ Years

** This labor category can only be used in an IT-related capacity.*

Project Manager*

Primary Responsibilities: The Project Manager organizes and manages resources in such a way that these resources deliver all the work required to complete an IT project within defined scope, time, and cost constraints. Projects are generally temporary and one-time endeavors undertaken to create a unique product or service that brings about beneficial change or added value to the organization.

Additional Responsibilities: Additional duties may include but are not limited to managing the daily activities of the project, and meeting with project stakeholders; take lead role and work with project stakeholders to develop: WBS and Schedule, Project Standards, Change Control Plan, Resource and Staffing Plan, Budget Plan, Risk Management Plan, and Communication Plan, as well as Review Project Methodology and approach. The Project Manager will present the project

plans to project stakeholders and obtain approval; develop, implement and monitor all project plans, adjusting as necessary to resolve conflicts and incorporate changes; identify and select team members needed to complete project tasks; participate in the development of Request for Proposal and selection technical vendors or contract staff. The Project Manager will also be responsible for conducting meetings and leading project activities; communicate performance expectations to each team member and resolve performance issues, conduct team status meetings, communicate project status and issues to project stakeholders, conduct meetings, and document business requirements.

Required Education/Experience:

- Level 1: 1-3 Years
- Level 2: 4-6 Years
- Level 3: 7-9 Years
- Level 4: 10-11 Years
- Level 5: 12+ Years

** This labor category can only be used in an IT-related capacity.*

LABOR CATEGORY PRICING

These rates have been established by Federated IT for tasks performed at customer sites. Orders for Contractor-site are outside the scope of the contract. Such work must be performed on a sufficiently continuous basis such that the customer will provide office space, supplies, reproduction, telephone service, laboratory or automated data processing facilities, as required, for the performance of the contract. A sufficiently continuous basis is further clarified as offsite at a customer location for a period of three consecutive months for each assigned employee with no onsite (Federated) facility costs.

Labor Category	Level	Hourly Commercial List Price	Gov't Discount	Hourly Gov't Price w/o IFF	Hourly Gov't Price w/ IFF
Help Desk Customer Service Representative	Level 1	\$39.90	13.35%	\$34.31	\$34.57
	Level 2	\$47.88	13.35%	\$41.18	\$41.49
	Level 3	\$55.86	13.35%	\$48.04	\$48.40
	Level 4	\$62.70	13.35%	\$53.92	\$54.33
Field Service Technician	Level 1	\$59.28	13.35%	\$50.98	\$51.37
	Level 2	\$66.82	13.35%	\$57.46	\$57.90
	Level 3	\$72.96	13.35%	\$62.75	\$63.22
	Level 4	\$87.63	13.35%	\$75.36	\$75.93
Technical Support Specialist	Level 1	\$52.75	13.35%	\$45.36	\$45.71
	Level 2	\$62.07	13.35%	\$53.38	\$53.79
	Level 3	\$69.68	13.35%	\$59.92	\$60.37
	Level 4	\$84.95	13.35%	\$73.06	\$73.61
Local Area Network (LAN) Systems Administrator	Level 1	\$66.12	13.35%	\$56.86	\$57.29
	Level 2	\$81.61	13.35%	\$70.19	\$70.72
	Level 3	\$91.31	13.35%	\$78.53	\$79.12
	Level 4	\$101.44	13.35%	\$87.24	\$87.90
	Level 5	\$110.72	13.35%	\$95.22	\$95.94

Network Engineer	Level 1	\$75.34	13.35%	\$64.79	\$65.28
	Level 2	\$85.07	13.35%	\$73.16	\$73.71
	Level 3	\$93.65	13.35%	\$80.54	\$81.15
	Level 4	\$102.99	13.35%	\$88.57	\$89.24
	Level 5	\$113.85	13.35%	\$97.91	\$98.65
Communications Technician	Level 1	\$76.27	13.35%	\$65.59	\$66.08
	Level 2	\$87.89	13.35%	\$75.59	\$76.16
	Level 3	\$100.78	13.35%	\$86.67	\$87.32
	Level 4	\$114.14	13.35%	\$98.16	\$98.90
	Level 5	\$128.25	13.35%	\$110.30	\$111.13
Web Designer	Level 1	\$60.42	13.35%	\$51.96	\$52.35
	Level 2	\$71.82	13.35%	\$61.77	\$62.23
	Level 3	\$87.78	13.35%	\$75.49	\$76.06
	Level 4	\$103.74	13.35%	\$89.22	\$89.89
	Level 5	\$142.50	13.35%	\$122.55	\$123.48
Web Content Developer/Manager	Level 1	\$67.37	13.35%	\$57.94	\$58.38
	Level 2	\$81.28	13.35%	\$69.90	\$70.43
	Level 3	\$96.56	13.35%	\$83.04	\$83.67
	Level 4	\$111.38	13.35%	\$95.79	\$96.51
	Level 5	\$124.72	13.35%	\$107.26	\$108.07
Web Architect	Level 2	\$95.76	13.35%	\$82.35	\$82.98
	Level 3	\$107.16	13.35%	\$92.16	\$92.85
	Level 4	\$132.51	13.35%	\$113.96	\$114.82
	Level 5	\$151.59	13.35%	\$130.36	\$131.35
Systems Engineer	Level 1	\$74.10	13.35%	\$63.73	\$64.21
	Level 2	\$85.50	13.35%	\$73.53	\$74.09
	Level 3	\$96.90	13.35%	\$83.33	\$83.96
	Level 4	\$109.44	13.35%	\$94.12	\$94.83
	Level 5	\$131.11	13.35%	\$112.76	\$113.61
Network Architect	Level 2	\$92.68	13.35%	\$79.71	\$80.31
	Level 3	\$104.99	13.35%	\$90.29	\$90.98
	Level 4	\$127.68	13.35%	\$109.80	\$110.63
	Level 5	\$151.59	13.35%	\$130.36	\$131.35
Software Engineer	Level 1	\$72.73	13.35%	\$62.55	\$63.02
	Level 2	\$82.88	13.35%	\$71.28	\$71.81
	Level 3	\$95.42	13.35%	\$82.06	\$82.68
	Level 4	\$105.02	13.35%	\$90.31	\$91.00
	Level 5	\$125.40	13.35%	\$107.84	\$108.66
Programmer	Level 1	\$61.56	13.35%	\$52.94	\$53.34
	Level 2	\$72.96	13.35%	\$62.75	\$63.22
	Level 3	\$92.34	13.35%	\$79.41	\$80.01
	Level 4	\$104.88	13.35%	\$90.20	\$90.88
	Level 5	\$115.14	13.35%	\$99.02	\$99.77
Applications Engineer	Level 1	\$79.31	13.35%	\$68.21	\$68.72

	Level 2	\$89.40	13.35%	\$76.88	\$77.46
	Level 3	\$99.29	13.35%	\$85.39	\$86.04
	Level 4	\$110.96	13.35%	\$95.42	\$96.14
	Level 5	\$148.20	13.35%	\$127.45	\$128.42
Database Administrator	Level 1	\$78.66	13.35%	\$67.65	\$68.16
	Level 2	\$90.06	13.35%	\$77.45	\$78.04
	Level 3	\$102.60	13.35%	\$88.24	\$88.90
	Level 4	\$115.14	13.35%	\$99.02	\$99.77
	Level 5	\$128.82	13.35%	\$110.79	\$111.62
Storage Area Network Engineer	Level 1	\$89.16	13.35%	\$76.68	\$77.26
	Level 2	\$101.85	13.35%	\$87.59	\$88.25
	Level 3	\$114.87	13.35%	\$98.79	\$99.53
	Level 4	\$127.94	13.35%	\$110.03	\$110.86
	Level 5	\$148.20	13.35%	\$127.45	\$128.42
Information Assurance Analyst	Level 1	\$79.67	13.35%	\$68.52	\$69.04
	Level 2	\$91.33	13.35%	\$78.54	\$79.13
	Level 3	\$104.41	13.35%	\$89.79	\$90.47
	Level 4	\$123.90	13.35%	\$106.55	\$107.36
	Level 5	\$154.49	13.35%	\$132.86	\$133.87
Business Systems Analyst	Level 1	\$77.04	13.35%	\$66.26	\$66.76
	Level 2	\$89.70	13.35%	\$77.14	\$77.72
	Level 3	\$100.47	13.35%	\$86.40	\$87.06
	Level 4	\$113.75	13.35%	\$97.82	\$98.56
	Level 5	\$125.32	13.35%	\$107.78	\$108.59
Program Manager	Level 2	\$101.38	13.35%	\$87.19	\$87.85
	Level 3	\$126.03	13.35%	\$108.38	\$109.20
	Level 4	\$150.77	13.35%	\$129.66	\$130.64
	Level 5	\$176.04	13.35%	\$151.39	\$152.54
Project Manager	Level 1	\$72.11	13.35%	\$62.01	\$62.48
	Level 2	\$82.99	13.35%	\$71.37	\$71.91
	Level 3	\$95.65	13.35%	\$82.26	\$82.88
	Level 4	\$119.70	13.35%	\$102.94	\$103.72
	Level 5	\$135.38	13.35%	\$116.42	\$117.30

Level	Required Years of Experience	Acceptable Combinations For Required Experience	
		Academic Degree	Relevant Experience
Level 1	1-3 Years	Associates	None
		Bachelors	None
		Masters	None
		Doctorate	None
Level 2	4-6 Years	Associates	3 Years
		Bachelors	2 Years
		Masters	1 Year
		Doctorate	None
Level 3	7-9 Years	Associates	6 Years
		Bachelors	5 Years
		Masters	4 Years
		Doctorate	3 Years
Level 4	10-11 Years	Associates	9 Years
		Bachelors	8Years
		Masters	7 Years
		Doctorate	6 Years
Level 5	12+ Years	Associates	11+ Years
		Bachelors	10+ Years
		Masters	9+ Years
		Doctorate	8+ Years

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Matthew Bucholz, 202-434-8959, mbucholz@FederatedIT.com.**

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.